



The Park Federation Academy Trust

Iver Village Infant Academy

Admissions Policy

Approval History

Signed by Principal on behalf of Board of Directors	Mrs Kelly Wright <i>K A Wright</i>
Date of Approval	February 2026
Date of Next Review	February 2027

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Iver Village Infant Academy's Admissions for 2027 - 2028

Section 1: Introduction

At Iver Village Infant School, our ambition is to be the primary school of choice for our local area. We empower every pupil with the confidence, practical skills, and drive needed to transition seamlessly to the next stage of their education and thrive in a fast-changing world. We achieve this by:

- Offering a comprehensive, accessible, and dynamic curriculum enriched with memorable learning opportunities.
- Fostering self-reliance, personal confidence, perseverance, and creative thinking.
- Maintaining a secure, supportive, and stimulating environment that promotes both mental and physical well-being.
- Encouraging every pupil and staff member to excel and reach their highest potential, regardless of their background or baseline.
- Embedding our core values into every aspect of daily school life.

Iver Village Infant School fully adheres to the national School Admissions Code and School Admission Appeals Code. As an inclusive, non-faith school, we welcome families from all backgrounds. This document sets out the entry criteria and procedures for the 2027/2028 academic year.

Section 2: Statutory and Legal Framework

This policy has been produced in line with all applicable statutory rules and statutory guidance, including:

- Equality Act 2010
- Human Rights Act 1998
- School Standards and Framework Act 1998
- DfE (2021) 'School Admissions Code'
- DfE (2023) 'School Admission Appeals Code'

It should be read alongside the following internal school policies:

- Pupil Equal Opportunities Policy
- Data Protection Policy
- Special Educational Needs and Disabilities (SEND) Policy
- SEN Information Report

Section 3: Application and Admissions Procedures

Iver Village Infant Academy Council (the Admission Authority) will determine the admissions criteria of Iver Village Infant Academy. Buckinghamshire Council (the Local Authority) will administer the main co-ordinated admissions process on its behalf.

Published Admission Numbers (PAN)

(Please note: Nursery Admissions are governed by a separate process. A place in the nursery does not guarantee a Reception place at the school.)

Iver Village Infant Academy Admission Numbers			
Year Group	2025-2026	2026-2027	2027-2028
Nursery	35	35	35
R	60	60	60
1	60	60	60
2	60	60	60

Section 4. Admissions Oversubscription Criteria 2026/2027

If there are fewer applicants than available places, all applicants will be offered a place.

All children whose Education, Health and Care Plan (EHCP) names Iver Village Infant Academy will be admitted before any other places are allocated. Where the Academy is oversubscribed, priority for admission will be given in the following order:

1. Looked After Children (LAC), Previously Looked After Children (PLAC), and Internationally Adopted Previously Looked After Children (IAPLAC)

A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see definition in Section 22(1) of the Children Act 1989) at the time of making an application.

This category includes children who were previously looked after, but immediately after being looked after became subject to adoption, a child arrangements order, or a special guardianship order. It also includes children who appear (to the Admission Authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted (IAPLAC). All categories under Criterion 1 hold equal top priority.

2. Exceptional Social and Medical Need (Child or Immediate Family)

Children who have an exceptional social or medical need (or whose immediate family member living in the same household has an exceptional medical or social need) that makes attendance at Iver Village Infant Academy essential, as opposed to any other school.

- **Evidence Requirement:** Applications under this criterion must be supported by written professional evidence submitted directly at the time of application (e.g., from a hospital consultant, GP, or qualified social worker). The evidence must explicitly state why Iver Village Infant Academy is the **only school** that can accommodate the child's or family's specific needs and the difficulties that would arise if the child had to attend a different school.
- **Assessment:** Applications under this criterion will be assessed by the Academy's Admissions Committee on a case-by-case basis.

3. Siblings

Children who have a sibling living in the same primary household who currently attends the full-time school (Reception to Year 2, excluding Nursery) and who will still be on roll at the school on the date of admission. A 'sibling' refers to a brother or sister, half-brother or half-sister, adopted brother or sister, step-brother or step-sister, or a child of the parent/carer's partner living in the same family unit at the same address.

4. Distance / Proximity

Children living nearest to the school. Distance is calculated in a direct straight line from the pupil's primary home address to the Academy's main entrance gate using Buckinghamshire Council's Geographical Information System (GIS).

Section 5: Tie-Breaker and Exceptional Allocations - Distance Tie-Breaker

Should a tie-breaker be required under Criteria 2, 3, or 4 to determine who is offered the final place(s), precedence will be given to the applicant residing nearest to the Academy, measured in a direct straight line from the pupil's primary home address to the Academy's main entrance gate using Buckinghamshire Council's computerized GIS software.

Random Allocation

If two or more qualifying applicants reside at an identical, measured distance from the school (for example, in the same block of flats) and insufficient places remain, places will be assigned via a random draw independently supervised by Buckinghamshire Council or an independent body.

Multiple Births

The random selection process does not apply to multiple-birth siblings (such as twins or triplets). Where the final place available is offered to a child from a multiple birth, all other siblings from that same birth will be offered places as permitted exceptions to the statutory infant class size limit, even if this causes the school to exceed its Published Admission Number (PAN).

Section 6: Admission Outside Normal Age Group

Where a child has already been formally agreed to be educated outside of their chronological year group (e.g., a summer-born child who deferred Reception entry by one year), the school is committed to supporting continuity of education.

- **Retention Presumption:** There is a strong presumption that a child who has successfully integrated within an adjusted year group will remain with that peer cohort for the duration of their time at Iver Village Infant Academy, unless compelling evidence shows this is no longer in their best interests.
- **Transition to Next School / Phase (e.g., Year 2 to Year 3):** Parents must submit a fresh "out of chronological age group" request to the admission authority of the receiving junior or primary school during the standard application window for their child's adopted cohort. While the receiving admission authority is legally required to make its own independent decision in the child's best interests under Paragraphs 2.18–2.20 of the Code, Iver Village Infant Academy will provide comprehensive academic and pastoral evidence to support the family's request for educational continuity.

Section 7: Waiting List

Where the Academy is oversubscribed and full, a waiting list will be maintained by Buckinghamshire Council on behalf of the Academy.

- Waiting lists are ordered strictly in accordance with the Oversubscription Criteria set out in Section 4, regardless of when the application was received or when the child was added to the list.
- **Late Applications:** Applications received after the closing date will be considered after on-time applications. If a place cannot be offered immediately, late applications will be placed on the waiting list ranked strictly by the oversubscription criteria (pursuant to Paragraph 2.14 of the School Admissions Code).
- Position on the waiting list can move up or down as new pupils apply or existing applicants withdraw.

Section 8: In-Year Admissions & Refusals

In-Year Applications

Applications for entry into any year group outside the normal admissions round must be made online via Buckinghamshire Council. Children with an EHCP naming Iver Village Infant Academy will be admitted automatically. For all other applicants, if a space exists in the requested year group, an offer will be made.

Refusal of In-Year Places & Fair Access Protocol

In accordance with Paragraphs 3.10 to 3.13 of the School Admissions Code:

- Admission will not be refused simply because a child has a history of challenging behaviour if a place is available in the requested year group.
- The Academy reserves the right to refuse in-year admission to a child with challenging behaviour **only** if the school has a particularly high proportion of children with challenging behaviour or previously excluded pupils

compared to other local schools, AND admitting another child with challenging behaviour would prejudice the provision of efficient education or efficient use of resources.

- Where a child has been permanently excluded twice from previous schools, the Academy is not required to comply with the parental preference for a period of two years following the most recent exclusion (Section 87, School Standards and Framework Act 1998).
- In instances where an in-year application is refused under permitted statutory grounds, the case will be referred to the Buckinghamshire Fair Access Protocol (FAP) to ensure vulnerable children are allocated a suitable school place promptly. Looked After Children, Previously Looked After Children, and children with an EHCP naming the school cannot be refused admission on these grounds.

Section 9: Appeals

Parents/carers who are refused a place at Iver Village Infant Academy have a statutory right to appeal to an Independent Appeal Panel constituted under the School Admission Appeals Code (2023).

Details on how to lodge an appeal, including deadlines and the online submission portal, are managed on behalf of the school by Buckinghamshire Council and can be accessed via the [Buckinghamshire Schools Appeal Procedures](#).